

Build Team Leader / Project Manager

- Duty station: Suva, Fiji
- Candidate: Fiji national
- No deadline – please apply as soon as possible
- Duration: 6 months (extendable based on performance)
- Reports to:
 - RISE Fiji Country Coordinator (Suva)
 - RISE Objective 1 (Design & Engagement) Focal Point Suva (Melbourne)
 - RISE Objective 1 (Design & Engagement) Lead (Melbourne)

Background

Revitalising Informal Settlements and their Environments (RISE) is an action-research program which aims to demonstrate that a water sensitive cities (WSC) approach to water and sanitation management can improve human and ecological health in informal settlements. The program is operating in 24 informal settlements across Suva, Fiji and Makassar, Indonesia.

The WSC interventions of the RISE program operate on varying scales – household, neighbourhood, and precinct. They include built elements, such as sanitation and drainage improvements, rainwater harvesting facilities and green infrastructure (constructed wetlands). The success of the RISE interventions will be measured by the health and wellbeing of residents – particularly children under five years of age – and the ecological diversity of the surrounding environment.

The role

RISE is currently seeking an **Architect / Engineer to lead our Build Team in Suva**, and drive the detailed design development of WSC infrastructure for the RISE sites. We are looking for someone who is familiar with the documentation/approvals/construction process in Suva, a great designer, is passionate about working with communities and is capable of taking on a leadership role in the implementation of varied work activities.

The Build Team Leader will also be the main facilitator for an extensive participatory co-design process. The role requires a confident communicator who can guide discussions and negotiations with large community groups, particularly around land tenure and placement of critical infrastructure. The candidate will be working within a diverse team of construction specialists, engineers, architects, researchers, and community fieldworkers who are based in both Suva and Melbourne.

Key responsibilities

1. Overseeing the successful delivery of built interventions for the RISE program in 12 sites across the Greater Suva Area;
2. Acting as main facilitator for participatory design activities within the communities;
3. Leading and coordinating the day-to-day activities of the RISE Build Team in Suva.

Detailed duties

- Lead the Build Team's coordination with third parties including external consultants (e.g. surveyors, detailed engineering designers, EIA consultants), approving and referral authorities (e.g. Suva City Council, iTaukei Land Trust Board, Water Authority of Fiji, Fiji Roads Authority, the Ministry of Local Government, Urban Development, Housing and Environment, and other local and national agencies), suppliers, program staff and partners;
- Coordinate with the RISE Objective 1 Suva Focal Point and Objective 1 Leader;

- Oversee the activities of the Construction Manager and Construction Supervisor;
- Support the development of technical designs to inform co-design activities;
- Plan, manage and execute community engagement and participatory design activities in the field and report back on their success;
- Manage and drive large community meetings to achieve outputs required to support design decisions;
- Facilitate discussions around land tenure and placement of critical infrastructure items with households and communities in line with required RISE and funder safeguards and processes;
- Manage the community and household consent process;
- Support local staff for the facilitation of community engagement and participatory design activities;
- Support documentation and reporting on project activities and outputs in line with donor and government requirements;
- Ensure that community inputs are included in the designs of infrastructure for the RISE sites;
- Oversee the translation of concept designs into detailed engineering and architectural drawings;
- Oversee the collection of field data required for design implementation;
- Evaluate and select construction materials and products;
- Lead Build Team reporting, design detailing and costing activities;
- Support the Country Coordinator in delivering presentations about the green infrastructure and water sensitive cities approach to external stakeholders.

Technical skills

- Proficient in AutoCAD;
- Knowledge of QGIS preferred;
- Proficient hand drawing;
- Proficient in Microsoft Excel spreadsheet for costing and planning activities;
- Use of Microsoft Word for planning and reporting on activities;
- Excellent written and verbal communication skills, including public speaking;
- Knowledge of Adobe Creative Suite (or other presentation or graphics software) a benefit, but not mandatory;
- Proficient in written and spoken English (proficiency in Fijian is a strong benefit but not a mandatory requirement).

Required qualifications and experience

- Minimum Bachelor degree in engineering, architecture, urban planning/design, or related discipline
- At least 6 years of experience with:
 - designing and managing construction projects;
 - urban water, sanitation infrastructure design and systems,
 - facilitating community-based development and participatory design processes

Application process

This is a Suva-based position with remuneration to suit candidate's experience.

Please send your cover letter and CV to:

RISE Fiji Country Coordinator
81 Naivurevure Road Tamavua
c/- Live & Learn Environment Education
Private Mail Bag
Suva, Fiji

Or

Email: isoa.vakarewa@livelearn.org
Phone: 9438443

And cc

Email: Diego.Ramirez@monash.edu